



## FLORENCE K. NORMAN SCHOLARSHIP APPLICATION

APPLICATION PERIOD: February 1<sup>st</sup>-April 1<sup>st</sup>

(Type or Print Legibly)

### **Scholarship Information**

Lambda Kappa Mu Sorority, Inc., is sponsoring the Florence K. Norman college scholarship to assist African American female students in their undergraduate studies. The women of Lambda Kappa Mu Sorority, Inc., are dedicated to the improvement of life in their communities. Our ideals: Sisterhood, Achievement, Service, and Scholarship, are the cornerstones upon which our Sorority is built. Scholarships are awarded based on academic merit, community service, and need.

### **Eligibility**

To be eligible for the Florence K. Norman Scholarship, female students must:

- Be a high school senior (provide proof of college acceptance) or an undergraduate college student in good standing
- Have an overall minimum, cumulative GPA of 3.0 (on a 4.0 scale)
- Demonstrate strong leadership ability and a commitment to community service
- Show a financial need

### **Required Documentation**

- Completed Florence K. Norman Scholarship Application by the deadline.
- Electronic (direct) submission of official transcripts from high school (if a high school student at the time of application) and/or college (for renewals). This can be done using websites such as National Student Clearinghouse. Transcripts submitted by the applicant will not be accepted. Only transcripts from the high school/college or university or from the National Student Clearinghouse will be accepted.
- Recommendation letter(s) from high school counselor or college advisor. The letters must be on official school letterhead and must contain the signature, title, school name, and address.
- Sponsorship letter(s) from one or more of the following (containing their signature and title). The sponsorship letter should explain why the individual feels the applicant is a good candidate for the scholarship:
  - An LKM chapter with the President's signature (If applicant is known to members of LKM Sorority)
  - Pastor/Youth Minister/Youth Program Director
  - High School Teacher or Administrator

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- College or University Professor or Administrator
- Parents/guardians financial information (Section III of the application)

### **Deadline**

Applicants must submit all required documentation and completed application by **April 1<sup>st</sup>**. Applicants must communicate to the individuals completing recommendation/sponsorship letters, providing transcripts that the deadline is **April 1<sup>st</sup>**. Therefore, requests should be made early enough to allow time to complete. Incomplete or late applications/documentation will not be considered.

### **Where to Send Application/Documentation**

All documentation must be sent via email to [fknscholarship@gmail.com](mailto:fknscholarship@gmail.com)

### **Award Date**

Once all documentation is received by the deadline, the National Education and Vocation Committee will select applicants for the award on or after May 25<sup>th</sup>. Awardees will be notified by letter informing her of the award and amount. Funds will be sent directly to the college or university on behalf of the awarded applicant.

If you have any questions, please contact the Education and Vocation Chairman at: [fknscholarship@gmail.com](mailto:fknscholarship@gmail.com).

### **Instructions**

***Note the application is a fillable Adobe PDF file that must be completed on a laptop or desktop computer. Please follow the steps below:***

1. Click the link below under the Application. Download header and choose the option for Save Link As or Save As to download the application and save the file to your computer.
2. Gather appropriate information needed from the Required documentation section as much as possible.
3. Once the application has been downloaded and saved to your computer, open the saved file containing the scholarship application.
4. Fill out the scholarship application completely and save the file again.
5. Please email the completed scholarship application and the other required documents to: [fknscholarship@gmail.com](mailto:fknscholarship@gmail.com). (*All attachments must be in PDF format.*)



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<b>Date of Application:</b>		
<b>SECTION I. PERSONAL DATA</b>		
<b>Applicant</b>		
<b>Name (First, Middle, Last):</b>		
<b>Date of Birth (mm/dd/yyyy):</b> /        /		
<b>Address:</b>		
<b>City:</b>	<b>State:</b>	<b>Zip Code:</b>
<b>E-Mail:</b>	<b>Telephone:</b>	
<b>PARENT / GUARDIAN I</b>		
<b>Mother / Guardian Name (First, Middle, Last):</b>		
<b>Address:</b>		
<b>City:</b>	<b>State:</b>	<b>Zip Code:</b>
<b>E-Mail:</b>	<b>Telephone:</b>	
<b>PARENT / GUARDIAN II</b>		
<b>Father / Guardian Name (First, Middle, Last):</b>		
<b>Address:</b>		
<b>City:</b>	<b>State:</b>	<b>Zip Code:</b>
<b>E-Mail:</b>	<b>Telephone:</b>	



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SECTION II. EDUCATION			
SCHOOL(S) ATTENDED:			
High School(s)	Address	Graduation Date	Cumulative GPA
		/ /	
		/ /	
		/ /	
College or University (if applicable):			
Address:			
City:		State:	Zip Code:
Dates of Attendance:		Cumulative GPA:	
PERSONAL STATEMENTS			
<p>In the following sections, please describe your (1) Leadership Qualities (2) Community Service Activities (3) Hobbies and Skills, (4) Interests and Activities, and (5) Financial Concerns. Attach additional sheets if needed.</p> <p>(1) Leadership Qualities.</p>			



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A Business and Professional Women's Organization  
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**PERSONAL STATEMENTS CONTINUED**

(2) Community Service Activities

(3) Hobbies and Skills



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**PERSONAL STATEMENTS CONTINUED**

(4) Interests and Activities

(5) Financial Concerns. Detail any extenuating circumstances below.



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SECTION II. EDUCATION CONTINUED		
College/University you plan to attend:		
Address of College/University:		
City:	State:	Zip Code:
Have you been accepted?	Date you plan to enroll?	
Do you plan to remain at this school for 4 years?		
If not, state how long and give reasons		
<b>PERSONAL GOALS</b>		
What are your educational goals? (50 words or less)		
What are your professional goals? (50 words or less)		



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<b>SECTION III. FINANCIAL STATUS</b>	
<b>How much will you need for college expenses (tuition, room &amp; board, books, incidentals)?</b> \$	
<b>How much money is available from all sources for your college expense?</b> \$	
<b>Approximate yearly income of family:</b>	<b>Mother:</b> \$
	<b>Father:</b> \$
	<b>Guardian:</b> \$
	<b>Applicant:</b> \$
<b>Number of children in family?</b>	<b>Number attending college?</b>
<b>Number attending high school?</b>	
<b>List all other scholarships, grants, and loans you are receiving or for which you have applied.</b>	

**PERSONAL FINANCIAL STATEMENT**

**DO YOU PLAN TO WORK FULL- OR PART-TIME WHILE ATTENDING COLLEGE?** Yes                      No  
 If Yes, what expenses do you expect the money to cover?



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**SECTION IV. EXPLANATION OF NEED**  
Describe in detail how this scholarship will help you.

**SECTION V. New Applicants attach 2 reference letters; renewals provide reference contact info only**

**REFERENCE I**

**Name (First, Last):**

**Address:**

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Years Known:** \_\_\_\_\_ **Occupation:** \_\_\_\_\_

**REFERENCE II**

**Name (First, Last):**

**Address:**

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Years Known:** \_\_\_\_\_ **Occupation:** \_\_\_\_\_

**SECTION VI. APPLICANT SIGNATURE**

**Applicant Name**

**Acknowledgement of Application**

By placing my signature upon this application, I acknowledge that the information presented is true and complete to the best of my recollection.